
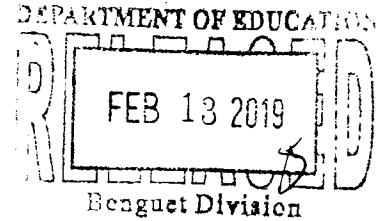
	<p>Republic of the Philippines Department of Education Cordillera Administrative Region SCHOOLS DIVISION OF BENGUET Wangal, La Trinidad, Benguet</p> <p>Tel.No. - 422 6570 Email Add- benguet@deped.gov.ph</p>		<p>Document Code: SDO-BENG-QF-OSDS-SDS-004</p> <p>Revision: 00</p> <p>Effectivity date: 09-03-2018</p>
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February 12, 2019



TO: Chief of Curriculum Implementation Division
Public Schools District Supervisors
Education Program Supervisors
All CID Personnel

FROM: 
MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

SUBJECT: WORKSHOP ON THE DEVELOPMENT AND UTILIZATION OF M& E TOOLS

1. As part of the thrust of this schools division to level up its existing practice on the monitoring and evaluation of curriculum implementation, a **Division Workshop on the Development and Utilization of Monitoring and Evaluation Tools** will be conducted on February 18-20, 2019 at the Highland Villa, Bokawkan Road, Baguio City.
2. The participants to this three-day activity are all the Education Program Supervisors, Public Schools District Supervisors/Coordinating Principals and all personnel of the Curriculum Implementation Division (CID). Their attendance is compulsory.
3. At the end of the workshop, the participants shall have:
 - a. Developed new monitoring and evaluation tools that cover all curriculum-related issues and concerns;
 - b. Reviewed existing practices in the utilization of M & E tools; and
 - c. Enhanced existing M&E tools taking into account the significance, validity and reliability of utilization.
4. Three lunch and six snacks of participants during the three day lived out workshop shall be charged to the Division Human Resource Training Development (HRTD) fund while transportation and other incidental expenses shall be charged to the Division MOOE subject to the usual auditing rules and regulations.
5. Participants are advised to bring their lap tops, extension cords and sample of existing M&E tools for the workshop.
6. Immediate dissemination of this memorandum to all concerned is desired.